

April 27, 2010
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held April 27, 2010 at the Montpelier office of the Health Department. President Dr. Seaman called the meeting to order.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Cummins, Mrs. Custar, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman, Mr. Thorp. Mr. Krill was unable to attend.

Staff present were: James Watkins, Becki Snyder, Sandra Good, Teena Armstrong, Dr. Vasi

The introduction of Mr. Krill was not given due to his absence.

Minutes of the March 16 meeting were presented for approval. Mr. Miller moved they be accepted as written and Mrs. Custar seconded the motion. Motion carried. (See attached)

The fiscal transactions were presented for approval. Mr. Thorp moved to approve the fiscal transactions and Mrs. Custar seconded the motion. Motion carried. (See attached)

The proposed bills and paid bills were reviewed for approval. Mr. Thorp made a motion to approve the proposed bills and paid bills as presented. Mrs. Custar seconded the motion. Motion carried. (See attached)

The board reviewed the financial reports.

Mr. Watkins asked the board for an executive session. Mr. Thorp made a motion to enter into executive session for pending litigation. Mr. Mohre seconded the motion. A roll call vote was taken with all in agreement.

With no action taken, regular session continued.

Sandy Good, environmental director presented the monthly environmental and litter and recycling reports to the board. She reported 11 total inspections were completed. Litter and recycling director Kim Shoup provided a display to promote "Green Living" at the Business and Industry show on March 30. An appliance-recycling event was held April 23 and 24 at the Northwest Recycling Center. Mr. Shoup provided educational presentations to Montpelier Senior Center and Lincoln Elementary 3rd graders. The Williams County Solid Waste Reduction & Recycling Program teamed up with Bryan Ford, Lincoln, Mercury to provide free antifreeze recycling.

The critical food violation comparisons were tabled.

Becki Snyder, nursing director provided the communicable disease report and nursing report to the board. Girls Night Out will be May 3. National Infant Immunization week is April 24 through May 1. The rates for immunizations are up!

Mr. Watkins asked the board for a second executive session. Mr. Miller made a motion to enter into executive session for personnel. Mr. Thorp seconded the motion. A roll call vote was taken with all in agreement.

The board held election of officers. A suggestion was made to continue with a rotation from vice president to president and the next board member that was appointed to the board as vice president. It was made clear that if a board member is uncomfortable to be in leadership, it would not be held against them. Mrs. Boynton made a motion to elect Mr. Saneda as president and Mrs. Custar seconded the motion. Motion passed.

Mrs. Custar made a motion to elect Mrs. Bernath as vice-president. Mrs. Bernath agreed to fill the roll as vice president. Mr. Mohre seconded the motion. Motion passed.

The board reviewed the member's addresses and phone numbers for changes and corrections. The list will be updated to show the changes.

The board reviewed the committees they are currently on and added Mr. Krill to the Environmental and Personnel Committees. No other changes were made.

Mr. Watkins reported the following:

Levy update- posting to Facebook daily to keep people informed of different things the Health Department is doing and putting ads on the radio

Board Retreat is scheduled for May 21 at 9:00 a.m. at Seasons. A reminder will be sent to the members closer to time.

Todd Roth has surveyed the land that the health department sits on and the paperwork is in the final stages of changing ownership for the 310 Lincoln Ave property.

Personnel changes being made are as follows:

Reduction of hours for Linda Earle, Health Educator from 63 hours to 35 hours per pay effective May 14, 2010

Acceptance of resignation for Laurie Clark, PHN II effective May 7th

Placement of Katy Serr on FMLA effective April 20 through April 30

Mr. Watkins and Dr. Vasi will be attending the AOHC conference in May.

A thank you letter was sent to several agencies in the county thanking them for their participation in the H1N1 flu experience.

A thank you card was passed around to the board members for Todd Roth for donating his time to do the land survey.

A discussion was held to talk about moving the board meeting date back to every 3rd Tuesday. After some discussion, an agreement was made to move two of the five 4th Tuesday meetings for 2010 back to the 3rd Tuesday of the month. September and December meetings will be changed back to the 3rd Tuesday.

Mr. Watkins requested a resolution be made to have \$6114.55 be transferred from CVH to the general fund. Mr. Thorp moved to do so and seconded by Mrs. Cummins. Motion carried. (See attached)

Mr. Watkins asked for approval of substitute driver Ken Lehman's contract to transport recycling trailers from March 11, 2010 through March 30, 2010 and from April 1, 2010 through December 31, 2010 be approved in the absent of the regular driver. Mr. Thorp made a motion to accept the approval of the contract. Mr. Mohre seconded the motion. Motion passed. (See attached)

Mr. Miller made a recommendation to have a survey created to get the public's feedback on client satisfaction on all of the different services provided by the health department. A survey will be created and brought back to the board in May.

Dr. Seaman adjourned the meeting.

The next meeting will be May 25, 2010 at the Montpelier Office.

DATE: _____

BY: _____

Board President

DATE: _____

BY: _____

Health Commissioner