

December 15, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held December 15, 2009 at Sams in Blakeslee.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Brigle, Mrs. Custar, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mrs. Cummins was out of town.

Staff present were: James Watkins, Sandra Good, Sandra Link and Teena Armstrong.

The minutes from the November 24, 2009 meeting were presented for approval. Mr. Saneda made a motion to approve the minutes as presented. Mrs. Custar seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. Mr. Thorp made a motion to approve the fiscal transactions as presented. Mrs. Custar seconded the motion. Motion passed. (See attached)

The proposed bills and paid bills were reviewed for approval. Mr. Thorp made a motion to approve the proposed bills and paid bills as presented. Mr. Saneda seconded the motion. Motion passed. (See attached)

Mrs. Link reviewed the financial reports with the board. (See attached)

Mr. Miller made a motion to enter into executive session for employee compensation. Mr. Thorp seconded the motion. A roll call vote was taken with all in agreement.

The board approved Mr. Watkin's contract as Health Commissioner with amendment for 2010. Mr. Saneda made a motion to accept this contract and Mrs. Boynton seconded the motion. Motion passed. (See attached)

The board approved Dr. Vasi's contract as medical director for 2010 with no changes made. Mr. Thorp made a motion to accept this contract and Mr. Saneda seconded the motion. Motion passed. (See attached)

Mr. Watkins presented the appropriations for all programs of the health department. Mrs. Boynton made a motion to approve the appropriations as presented and Mrs. Bernath seconded the motion. Motion passed. (See attached)

Mr. Watkins presented the annual approvals for board approval. Mrs. Custar made a motion to approve the annual approvals and Mrs. Brigle seconded the motion. Motion passed. (See attached)

Mr. Watkins presented a resolution/continuation of hire of all employees. The board agreed to adopt a new salary schedule called a step wage scale and a 1% increase for those employees who already exceed the step system. This will result in some small wage increases for staff. Mr. Miller made a motion to accept the rehire of all employees and the adopted new salary schedule and the 1% increase. Mr. Mohre seconded the motion. Motion passed. (See attached)

Mr. Wakins presented the vendor list to the board for their approval. Two names were removed from the “who can issue a purchase order” list. Mr. Thorp made a motion to approve the vendor list with the amendment and Mr. Saneda seconded the motion. Motion passed. (See attached)

Mr. Watkins asked the board for permission to allow Becki Snyder and Teena Armstrong to sign Mr. Watkins’ name in his absence. Mrs. Brigle made a motion to allow Mrs. Snyder and Mrs. Armstrong to sign Mr. Watkins’ name in his absence and Mr. Thorp seconded the motion. Motion passed. (See attached)

Mr. Watkins asked for approval of Alan Hake’s contract to transport recycling trailers for 2010. Mr. Saneda made a motion to accept the approval of the contract. Mr. Thorp seconded the motion. Motion passed. (See attached)

The contract for the Spanish interpreter has not yet been received back.

The board discussed 2010 board-meeting dates. After little discussion, it was decided to change January, February, April, May, July, September, October and December board meetings to the 4th Tuesday of the month instead of the 3rd Tuesday.

Mr. Watkins presented the health commissioner’s monthly report to the board. Mr. Watkins pointed out a few highlights of the health department for 2009. Reviewed the vital statistic update on current numbers of new birth and death registries in the county. Received a letter from ODH letting us know that Creating Healthy Communities will not be funded for our agency. (See attached)

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. The Four County Solid Waste District Advisory Committee is scheduled to meet December 16 at the Health Department. Mr. Shoup is in the process of updating the Adopt-A-Road list.

Mrs. Good presented the 2010 Environmental foods fees for the 2nd reading. (See attached)

Mr. Watkins presented the monthly nursing report to the board.

Mr. Watkins presented the 2010 nursing fees to the board for approval. Private adult and public employees Hepatitis B is \$50.00 per dose and will be going up to \$75.00 per dose. Pediatric Hepatitis A is \$25.00 per dose and will be going up to \$35.00 per dose. Zostavax is \$250.00 and will be decreasing to \$175.00. Mrs. Boynton made a motion to accept the proposed 2010 nursing fees as presented. Mrs. Bernath seconded the motion. Motion passed. (See attached)

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be January 26, 2010 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner