

February 23, 2010  
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held February 23, 2010 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Cummins, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mrs. Custar was unable to attend. Mrs. Boynton was out of state.

Staff present were: James Watkins, Sandra Good, Becki Snyder, Dr. Vasi and Teena Armstrong.

The minutes from the January 26, 2010 meeting were presented for approval. Mr. Saneda made a motion to approve the minutes as presented. Mr. Miller seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. No action was taken due to a discrepancy in the transfer from the General Fund and the transfer to Environmental. The board will review the fiscal transactions again at the March board meeting.

The proposed bills and paid bills were reviewed for approval. Mr. Thorp made a motion to approve the proposed bills and paid bills as presented. Mr. Mohre seconded the motion. Motion passed. (See attached)

The board reviewed the financial reports. (See attached)

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. Beginning March 1, the Environmental division will start implementing a required Ohio Department of Health food certification program for all new food service operations and retail food establishments or when an operation or establishment has a staff change. The fee for the certification will be \$15.00 per person. The Solid Waste program is planning four presentations with local schools in March to promote recycling and litter prevention. A display will be set up at the Business and Industry Show on March 30 to promote recycling, waste reduction, energy conservation and "Green Living."

The policy proposal for Investigating Food Service Operation and Retail Food Establishment Complaints is on hold. The board took no action.

Mrs. Snyder presented the monthly nursing reports to the board. Family Planning from Fulton County has been offering services at the Montpelier office of the Williams County Health Department since July 2009. Fulton County is happy with the 63 visits that have been made. As of tomorrow, all of the local school districts that chose to have the health department come into their school for an H1N1 clinic will be completed.

The board of health picture was not taken due to 2 board members absenteeism.

Mr. Watkins updated the board concerning the levy. Mr. Watkins has met with a group of community people to get ideas of how to get our "story" out to the public.

Mr. Watkins informed the board of the upcoming District Advisory Council Meeting (DAC) at the Center Township building on March 1 at 7:00 pm.

Mr. Watkins asked the board if March 19 would be a good date to have the board retreat. It was suggested to wait till May 21. The results of the primary election would be known of the Williams County Health District levy and the board would know more how to conduct the meeting.

The Vendor List was brought to the board for approval of current changes. There were some discrepancies with the list and will be reviewed again at the March meeting. No action was taken.

Mr. Watkins asked for approval of a contract with Williams County Department of Aging to provide 'wellness services' to seniors in the amount not to exceed \$45,815.90 for fiscal year 2010. Mr. Saneda made a motion to accept the approval of the contract. Mr. Thorp seconded the motion. Motion passed. (See attached)

Mr. Watkins informed the board of the revised Notice of Award of the PHEP (Public Health Emergency Preparedness) grant in the amount of \$332,328. (See attached)

Mr. Watkins informed the board that a Facebook page was created for the Williams County Health Department.

Mr. Watkins informed the board that the county health rankings have been posted to the website and Facebook.

Mr. Watkins presented the 2011 Estimated General Fund Budget. An explanation of increases or decreases in the line item was given. Mr. Thorp made a motion to accept the 2011 General Fund Budget as presented with Mr. Miller seconding the motion. Motion passed. (See attached)

Mr. Watkins shared the Youth Risk Behavior Survey with the board.

Mr. Thorp suggested that the board have a pizza party for the staff and volunteers in appreciation for all the hard work that was put into the H1N1 flu clinics. The board agreed and a date will be set at a later time.

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be March 16, 2010 at the Montpelier Office.

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
Board President

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
Health Commissioner