

January 26, 2010
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held January 26, 2010 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Cummins, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mrs. Custar was unable to attend.

Staff present were: James Watkins, Sandra Good, Becki Snyder, Dr. Vasi and Teena Armstrong.

The minutes from the December 15, 2009 meeting were presented for approval. Mr. Saneda made a motion to approve the minutes as presented. Mrs. Boynton seconded the motion. Motion passed. (See attached)

Mrs. Good presented a variance request for Albert Brink/Robert Hudson 17556 CR 1-50 Edon, OH requesting that Robert Hudson does not have to install a wastewater treatment system for the 5th wheel he resides in for up to 6 months on Albert Brink's property. Mrs. Good's recommendation is that the variance be granted. Mr. Saneda made a motion to accept the variance and Mr. Thorp seconded the motion. Motion passed. (See attached)

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. The Retail Food Establishment survey came back with 3 different areas to be corrected. The Solid Waste program is planning the appliance recycling in April, tire recycling in August and computer recycling in November.

Mrs. Good presented the policy changes for Issuing Orders on Sewage Nuisances #009, Requiring Connection to Sanitary Sewer #011, and Requiring Completion of a Soil Profile before Obtaining a Sewage Treatment System Permit Application #013. Mr. Mohre made a motion to accept the three policy changes. Mrs. Bernath seconded the motion. Motion passed. (See attached)

Mrs. Good presented the 2010 environmental fees except sewage installers, sewage cleaners and service providers for the final reading and approval. With no discussion, Mrs. Boynton made a motion to approve the fees as written. Mr. Mohre seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. Mr. Saneda made a motion to approve the fiscal transactions as presented. Mrs. Cummins seconded the motion. Motion passed. (See attached)

The proposed bills and paid bills were reviewed for approval. Mr. Miller made a motion to approve the proposed bills and paid bills as presented. Mr. Saneda seconded the motion. Motion passed. (See attached)

The board reviewed the financial reports. (See attached)

Mr. Watkins asked the board for approval of the warrant for a Then & Now Certificate for Fulton County Health Department in the amount of \$3125.00. Mr. Mohre made a motion to approve the Then & Now Certification with Mr. Thorp seconding the motion. Motion passed. (See attached)

Mrs. Snyder presented the monthly nursing reports to the board.

Mrs. Snyder gave the board an update on the H1N1 clinics. Presently, H1N1 clinics are being held at the school districts in the county and in some industries. Clinics have been held at the senior centers in the county.

Mr. Miller made a motion to enter into executive session for employee personnel. Mr. Thorp seconded the motion. A roll call vote was taken with all in agreement.

Mr. Watkins asked the board to approve a resolution to adopt the Williams County Health District Early Retirement Incentive Plan. Mrs. Boynton made a motion to accept the approval of the resolution for the early retirement incentive plan. Mr. Mohre seconded the motion. Motion passed.

The board discussed putting the levy back on the May primary ballot. After some discussion, Mrs. Boynton made a motion to pursue the 1-mil 5-year levy again in May. Mr. Saneda seconded the motion. Motion passed.

Mr. Watkins informed the board of the upcoming District Advisory Council Meeting (DAC) at the Center Township building on March 1 at 7:00 pm.

Mr. Watkins asked the board to approve a resolution to authorize the Health Commissioner on behalf of the Board of Health to pursue finalization of the purchase of property the Williams County Health Department currently occupies at 310 Lincoln Avenue Montpelier, OH for the agreed upon price of \$1.00 from the Community Hospitals and Wellness Centers. Mr. Thorp made a motion to accept the resolution to purchase the Health Department from the Community Hospitals and Wellness Centers that we currently reside in and Mr. Miller seconded the motion. Motion passed.

Mr. Watkins asked for approval of a contract for translation in interpreter services with Irene Fenton from January 1, 2010 through December 31, 2010. Mr. Saneda made a motion to accept the contract for the translator and Mrs. Bernath seconded the motion. Motion passed. (See attached)

Mr. Watkins asked for permission for the health department to be a part in the H1N1 evaluation project. Mr. Miller made a motion to give permission to be a part of the study and Mr. Mohre seconded the motion. Motion passed.

Mr. Watkins asked the board if they would like to have a board retreat again this year. The board agreed to have one later in March.

Mr. Watkins presented the health commissioner's monthly report to the board. A plaque of appreciation from the Ohio Department of Health was given to Mrs. Ewers and Mrs. Scribner for the years they participated in the CVH grant. Mrs. Brigle resigned from the board of health. (See attached)

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be February 23, 2010 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner