

July 28, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held July 28, 2009 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Cummins, Mrs. Custar, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mrs. Brigle had a prior commitment.

Staff present were: James Watkins, Becki Snyder, Sandra Good, Beth Schweitzer, Dr. Vasi and Teena Armstrong.

The minutes from the June 16, 2009 meeting were presented for approval. Mrs. Custar made a motion to approve the minutes as presented. Mr. Saneda seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. Mr. Thorp made a motion to approve the fiscal transactions as presented. Mr. Mohre seconded the motion. Motion passed. (See attached)

The proposed bills and paid bills were reviewed for approval. Mr. Saneda made a motion to approve the proposed bills and paid bills as presented. Mrs. Bernath seconded the motion. Motion passed. (See attached)

The board reviewed the financial status reports. The board expressed their appreciation for the format of the reports. (See attached)

Mrs. Schweitzer presented a power point presentation and handouts to the board on Williams County Health Data. In the health needs assessment, secondary data had been used to provide a picture of the health status of the adult residents of Williams County. Mrs. Schweitzer was commended by the board for all the hard work of compiling the data.

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. Temporary food inspections have increased in June due to town festivals. A tire collection day is being organized for August 20 at the Williams County Fairgrounds from 9-4:30. Auto and light truck tires will be accepted for \$1.00 each. The Litter Collection Program has workers through the Harbor Career Connections program in Defiance. The "Shred It Day," which was held July 18, was very successful. Approximately, 8 tons of paper was recycled.

Mrs. Snyder presented the monthly nursing report to the board. The Williams County Town Hall Meeting "The Pandemic Flu-It Impacts You" will be held July 30, 2009 at the Bryan Middle School. The 10K run and 5K run/walk will be held October 3, 2009 at 9:30 at the Lockport Bridge. The "Put Life Back in Your Life" support group will be held every Wednesday from August 12 through September 16, 2009. Rainbow of Wellness will be held October 15, 2009.

Mrs. Snyder informed the board that Fulton County Family Planning started a clinic at the Montpelier office of the Williams County Health Department on July 9. It is working out well.

Mrs. Snyder informed the board that Williams County would potentially get a distribution of vaccine for the H1N1 flu in October.

The board discussed the updated board member's job description. Mrs. Cummins stated it is now complete for new members.

Mr. Watkins presented the health commissioner's monthly report to the board. The Governor signed the budget on July 17, 2009. Still waiting on specific details on the funding for CFHS and Help Me Grow. The Williams County Health Department will be providing an additional \$4.00 per certified copy of a birth or death certificate to help fund state programs. The department will collect fees for well logs filed for each well drilled in the county to help fund the Ohio Department of Natural Resources. A pharmaceutical vaccine refrigerator was purchased with the donations received from the Bryan Civic League. The Williams County Health Department will be receiving funding called PHER (Public Health Emergency Response) for H1N1 fall planning. Discussed the Strategic Budgeting and Planning document. The board members reviewed acronyms list.

Mr. Watkins asked the board for approval to dispose of equipment. The equipment being disposed of is 4 desks, 5 desk chairs and 5 Dell computers. Mrs. Boynton made a motion to accept the disposal of equipment and Mr. Thorp seconded the motion. Motion passed.

Mr. Miller made a motion to enter into executive session for employee compensation. Mr. Thorp seconded the motion. Motion passed.

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be August 25, 2009 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner