

June 16, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held June 16, 2009 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Brigle, Mrs. Cummins, Mrs. Custar, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp

Staff present were: James Watkins, Becki Snyder, Sandra Good, Sandra Link, Dr. Vasi and Teena Armstrong.

The minutes from the May 26, 2009 meeting were presented for approval. Mr. Saneda made a motion to approve the minutes as presented. Mrs. Boynton seconded the motion. Motion passed. (See attached)

The fiscal transactions, proposed bills, and paid bills were reviewed for approval. A typographical error was pointed out on the proposed bills and corrected. Mrs. Boynton made a motion to approve the fiscal transactions, proposed bills, and paid bills as presented with a correction on the proposed bills. Mr. Saneda seconded the motion. Motion passed. (See attached)

Mrs. Link presented the financial status reports to the board. The board believes the format of the reports is understandable and easy to follow. (See attached)

A thank you note will be sent to the Bryan Civic League thanking them for the monetary donation they gave the health department. The money will go towards a pharmaceutical grade immunization refrigerator.

Mrs. Good presented a variance request from Corey Shankleton 19015 CR O West Unity, OH requesting his temporary dwelling to be allowed to either connect to the church's wastewater treatment system or install a 1,000-gallon holding tank. The board disallowed the variance to be passed due to the board passing a ban on no holding tanks in 1988 or 1989. Mr. Thorp made a motion to not accept the variance and Mrs. Cummins seconded the motion. Motion passed. (See attached)

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. The litter collection program started June 8. Wesley Shoup was hired as the litter crew supervisor. Mr. Shoup provided a presentation on "Greening Your Household" to the Williams County Township Association on May 21. The "Shred It Day" will be July 18 from 9am-12pm. Gateway Recycling Co. will shred sensitive documents for free.

Mrs. Snyder presented the monthly nursing report to the board. Health awareness screening was held on May 15 and 205 individuals attended. Thirty moms and daughters attended the Girls Night Out on May 13.

Mrs. Snyder informed the board of the work being done to have Family Planning at the Montpelier office of the Williams County Health Dept. Williams County Health Dept will partner with Fulton County Health Dept.

Mrs. Snyder informed the board that the hospital had an inspection for the Maternity License on May 26. The final report has not been sent.

Mrs. Snyder informed the board that Ohio had 63 confirmed cases of the H1N1 flu. Williams County submitted 3 cases to have testing done at ODH with all cases coming back negative. No cases in Williams County.

Three-ring binders were given to each board member. The Sunshine Law, personnel policy and board of health by-laws were placed inside the binder. Suggestions were made to include the board member's names and addresses, acronyms and strategic planning to the binder.

Mr. Watkins presented the personnel change for the resignation of Lisa Dorinski effective June 2, 2009. Mr. Saneda made a motion to approve the personnel change as presented. Mrs. Boynton seconded the motion. Motion passed.

Mr. Watkins presented the personnel change for the new hire of Wesley Shoup as summer litter crew supervisor at a rate of \$9.75 effective June 8, 2009. Mrs. Boynton made a motion to approve the personnel change as presented. Mr. Thorp seconded the motion. Motion passed.

Mr. Watkins gave the board copies of the finalized report from the State Auditor.

Mr. Watkins asked for approval for a contract with Ohio Hospital Council to enhance emergency preparedness in the amount of \$47,985.00. A portable generator will be purchased and housed at the EMA. Mr. Saneda made a motion to accept the contract and Mr. Miller seconded the motion. Motion passed.

Mr. Watkins informed the board of the renewal of our agreement with Montpelier Schools to be able to utilize the school in case of a public health emergency for Mass Prophylaxis Clinics.

Mr. Watkins presented the health commissioner's monthly report to the board. He asked the board for thoughts about being nominated to run for AOHC Board of Directors for Northwest Ohio. The board approved. He updated the board on the state budget shortage. A few areas the department gets state funds from are Help Me Grow, CFHS and a direct subsidy. In the senate version of the budget, vital statistics increase was eliminated and a fee for well logs will be collected. A free seminar on the Carvers Rule of Board Governance will be in late July. Details will follow. The vital statistics were viewed to show comparisons on the current birth and death rates and historical stats.

Mr. Saneda made a motion to enter into executive session for personnel reasons. Mr. Miller seconded the motion. Motion passed.

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be July 28, 2009 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner