

March 17, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held March 17, 2009 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Brigle, Mrs. Cummins, Mrs. Custar, Mr. Miller, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mr. Mohre's wife called and spoke with Mr. Watkins stating he would not be in attendance due to being in Columbus.

Staff present were: James Watkins, Becki Snyder, Sandra Good, Sandra Link and Teena Armstrong.

Mrs. Boynton, board president, introduced new board member, Linda Cummins to the board. She represents the village of West Unity, Millcreek Township, and Madison Township.

The minutes from the February 17, 2009 meeting were presented for approval. Mrs. Custar made a motion to approve the minutes as presented. Dr. Seaman seconded the motion. Motion passed. (See attached)

The fiscal transactions, proposed bills and paid bills were reviewed for approval. Dr. Seaman made a motion to approve the fiscal transactions, proposed bills and paid bills as presented. Mrs. Brigle seconded the motion. Motion passed. (See attached)

Mrs. Link presented the financial status reports to the board. The Environmental Fund Revenue Vs. Expenses and Projected Vs. Actual graph was presented. The graph was created because the Environmental fund fluctuates more than other funds. (See attached)

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. The board is concerned of the reoccurrence of violations from the Hilltop Freeze and Pizzeria and would like staff to review these situations. The complaint form for nuisance investigations is not well received from those calling in complaints. They want to stay unanimous. The Solid Waste program provided a presentation on local recycling opportunities and promoted the purchasing of recycled products to the West Unity OMNIBUS Service Club March 9. Three professional presentations called *The Illusion Maker* will be done at local schools in Williams County in March to promote recycling and litter prevention. The Program will be set up at the Business and Industry Show and will place newspaper and radio ads to promote program awareness. The Four County Solid Waste District Advisory Board met and approved the drafted Plan Update. The Environmental Recycling Group will determine the approximate cost for the recycling services and let the program coordinator know.

Mrs. Snyder presented the monthly nursing report to the board. There was an increase in the chickenpox disease. There is a concern with the decrease in immunization rates. Blood pressures taken have been increased because a nurse is in each senior center once a month.

Mrs. Snyder informed the board of the Business and Industry Fair on April 7. The department will promote health awareness activities.

Mr. Watkins informed the board of the updates from the District Advisory Council Meeting (DAC) on March 2. An increase of 10% was voted upon to help fund the 2010 Williams County

Health District. There was some discussion on needing to have more interaction between board members and DAC members to inform them on what is done at the Health Dept.

The Board discussed the 2008 attendance of those BOH members not in attendance at each meeting. There was some discussion on if it was excused or unexcused. The personnel committee will look at it more extensive and report back to the board.

The vital statistics were viewed to show comparisons on current stats and historical stats.

Mr. Watkins informed the board of the next Friends for a Healthy Future Tour, which will be March 24 at 4:30. The April 2 tour was cancelled.

Mr. Watkins informed the board that the budget hearing would be March 26 at 2:00 in the Law Library of the courthouse. At least one board member present for the meeting would be appreciated.

Mr. Watkins informed the board that the State Auditor would probably be coming next week to start the 2008 audit process.

Mr. Watkins asked for approval of a contract for translation in interpreter services with Irene Fenton from March 23, 2009 through December 31, 2009. Dr. Seaman made a motion to accept the contract for the translator and Mr. Thorp seconded the motion. Motion passed. (See attached)

Mr. Watkins asked the board for thoughts on changing the board of health meeting day and time. There has been a conflict with a board member on the day of the meeting. With some discussion, it was decided to keep the same time of day (7:00) and only change the day of the meeting from the 3rd Tuesday of the month to the 4th Tuesday in April, May, July, August, October and November for 2009.

Mrs. Boynton passed out a sheet with suggestions for the board of health member's job description. The personnel committee is planning to meet next Monday to discuss the job description in further detail. The committee will report at the April board meeting.

Mrs. Cusar made a motion to enter into executive session for personnel reasons. Dr. Seaman seconded the motion. Motion passed.

With no action being taken, Mr. Thorp made a motion to return to regular session. Mr. Saneda seconded the motion. Motion passed.

With no further business, Mrs. Boynton adjourned the meeting.

The next meeting will be April 28, 2009 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner