

November 24, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held November 24, 2009 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Boynton, Mrs. Brigle, Mrs. Custar, Mr. Miller, Mr. Mohre, Mr. Saneda, Dr. Seaman and Mr. Thorp. Mrs. Cummins was out of town.

Staff present were: James Watkins, Sandra Good, Dr. Vasi, Becki Snyder and Teena Armstrong.

The minutes from the October 27, 2009 meeting were presented for approval. Mr. Saneda made a motion to approve the minutes as presented. Mrs. Boynton seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. Mr. Saneda made a motion to approve the fiscal transactions as presented. Mrs. Brigle seconded the motion. Motion passed. (See attached)

The proposed bills and paid bills were reviewed for approval. Mrs. Brigle made a motion to approve the proposed bills and paid bills as presented. Mrs. Custar seconded the motion. Motion passed. (See attached)

Mr. Watkins asked the board for approval of the warrant for a Then & Now Certificate for Current Office Solutions in the amount of \$6132.93. Mr. Saneda made a motion to approve the Then & Now Certification with Mr. Thorp seconding the motion. Motion passed. (See attached)

The executive session for employee compensation was tabled.

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. Mr. Shoup provided an educational presentation to the Bryan Senior Center on November 16 to explain proper recycling procedures and special recycling opportunities that are available in Williams County.

Mrs. Good presented the 2010 Environmental foods fees for the first reading. (See attached)

Mrs. Good presented the emergency resolution for the 2010 Environmental sewage installers, sewage cleaners and service providers' fees. After some discussion, Mrs. Custar made a motion to approve the sewage installers, sewage cleaners and service providers' fees as presented. Mr. Saneda seconded the motion. Motion passed. (See attached)

Mrs. Snyder presented the monthly nursing report to the board.

Mrs. Snyder informed the board that we have given approximately 2500 vaccinations for the H1N1. We continue to do weekly clinics. Having clinics by appointment have gone a lot smoother than having mass clinics.

Mr. Watkins presented the personnel change for Stacie Moore from part time RN to full time RN effective 11-16-2009. Mrs. Boynton made a motion to approve the personnel change and Mrs. Bernath seconded the motion. Motion passed.

Mr. Watkins asked the board for permission to pay December bills early prior to the board of health meeting. County auditor's office will close out books early for end of year. Mr. Miller made a motion to grant approval to pay December bills before the board meeting. Mrs. Custar seconded the motion. Motion passed.

The cleaning contract that was on the agenda for renewal does not need approved. The contract is not an annual contract.

Mr. Watkins presented the 2010 budget to the board. Mrs. Link and Mr. Watkins are reviewing the budget expenditure and income for 2009 and anticipating if there will be any changes for 2010.

Mr. Watkins reported that the staff appreciated going to Sams last year and would like to go back. The Christmas party will be from 3:30 – 4:30 on December 15. The board of health meeting will begin at 5:00.

Mr. Watkins presented the health commissioner's monthly report to the board. The county commissioners are going to charge back Bureau of Workers Comp claims to the individual county offices. Mr. Watkins and Mrs. Link are going to Columbus for a PHER meeting on December 2.

With no further business, Dr. Seaman adjourned the meeting.

The next meeting will be December 15, 2009 at Sams Place in Blakeslee.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner