

September 15, 2009
Montpelier, Ohio

The regular meeting of the Williams County Board of Health was held September 15, 2009 at the Montpelier office of the Health Department.

Members present were: Mrs. Bernath, Mrs. Cummins, Mr. Miller, Mr. Mohre, Mr. Saneda, and Mr. Thorp. Mrs. Boynton was out of state; Mrs. Custar and Dr. Seaman were unable to attend; Mrs. Brigle had a responsibility at the fair.

Staff present were: James Watkins, Sandra Good, Dr. Vasi, Becki Snyder, Sandy Link and Teena Armstrong.

The minutes from the August 25, 2009 meeting were presented for approval. Mr. Thorp made a motion to approve the minutes as presented. Mr. Miller seconded the motion. Motion passed. (See attached)

The fiscal transactions were reviewed for approval. Mr. Thorp made a motion to approve the fiscal transactions as presented. Mrs. Bernath seconded the motion. Motion passed. (See attached)

The proposed bills and paid bills were reviewed for approval. Mr. Thorp made a motion to approve the proposed bills and paid bills as presented. Mrs. Bernath seconded the motion. Motion passed. (See attached)

Mrs. Link and the board reviewed the financial status reports. (See attached)

Mrs. Link and Mr. Watkins presented the board with a financial ratio worksheet project. This tool can be used for planning and examination of our finances.

Mrs. Good presented the monthly environmental and litter and recycling reports to the board. The Williams County Solid Waste Reduction & Recycling program is working with the Williams County Fair to promote the "Green Day" event on September 17. A computer collection event is being planned for October 22.

The 1st reading of the Environmental fees listed on the agenda were not read. The numbers are still being worked on.

Mrs. Snyder presented the monthly nursing report to the board.

Mrs. Snyder informed the board of the upcoming seasonal flu clinics starting October 6 in the senior centers.

Mrs. Snyder informed the board of the following upcoming events: car seat check on September 26 from 10:00 to 2:00 at Dr. Gaulard's office; passing out a 5-question survey on H1N1 at the Williams County Fair and in return, they receive a free bottle of hand sanitizer; Bridging the Gap to Heart Health 10K run / 5K run or walk on October 3 at 9:30 at the Lockport Bridge to Goll Woods; "Laugh...Just for the Health of It!" on October 16 from 8:00 to 12:00 at the New Era Auditorium; and "It's Your Skin...Wear It Well" on October 6 from 6:00 to 8:30pm at the Fraternal Order of Eagles. (See attached)

Mr. Watkins asked the board for approval to dispose of equipment. The equipment being disposed of is a refrigeration unit. Mr. Thorp made a motion to accept the disposal of equipment and Mr. Miller seconded the motion. Motion passed.

Mr. Watkins informed the board of the notice of award for the PHEP grant in the amount of \$178,606.00. Part of the money is for H1N1 expenses.

Mr. Watkins asked for a resolution from the board for the need for construction of sanitary sewers for the communities of Williams Center and Melbern. Sampling was conducted by the Williams County Health Department and OEPA indicating a public health threat. Mr. Thorp made a motion to accept the resolution for construction of sanitary sewers and Mrs. Cummins seconded the motion. Motion passed.

Mr. Watkins asked the board for a motion to accept the Memorandum of Understanding (MOU) between NOCAC and the Williams County Health Department. The agreement is to assist with education and support for Head Start. Mr. Thorp made a motion to approve the MOU with Mr. Mohre seconding the motion. Motion passed. (See attached)

Mr. Watkins presented the health commissioner's monthly report to the board. H1N1 meetings have been conducted with county superintendents, one school board and Williams County One Stop office. Currently, we are finishing up the H1N1 budget and making plans in response to the community. Reviewed the vital statistic update on current numbers of new birth and death registries in the county.

Mr. Miller made a motion to enter into executive session for employee compensation. Mr. Thorp seconded the motion. Motion passed.

The board approved the amendment to the Health Commissioner's contract for additional paid straight time hours and also the hourly paid employees to receive additional money in regards to work done for the H1N1 grant. Mr. Thorp made a motion to approve the additional paid hours for the Health Commissioner and hourly paid employees. Mr. Mohre seconded the motion. Motion passed.

With no further business, Mr. Saneda adjourned the meeting.

The next meeting will be October 27, 2009 at the Montpelier Office.

DATE: _____ BY: _____
Board President

DATE: _____ BY: _____
Health Commissioner