The Williams County Health Department, a nationally accredited health department, has a full-time opening for a Public Health Nurse (PHN). The PHN participates in public health programs including immunizations, communicable disease control, services to children with medical handicaps, and selected grant-sponsored programs.

**Hours:** Monday – Friday, 8:30-5:00. Occasional evening and weekend hours. This position is full time at 37.5 hours per week.

**Salary:** Commensurate with experience. The Williams County Health Department offers a comprehensive benefit package including medical, vision and dental insurance, enrollment in Ohio Public Employees Retirement System, and paid time off for vacation, sick leave, holidays, and personal days.

**Essential Functions of the Position:**
- Infectious disease control and investigations
- Pediatric and adult immunizations
- Case manage children with chronic health issues as needed
- Serve as a public health resource to the community
- Independently practice within a broad scope of nursing
- Provide support for accreditation activities

**Minimum Experience/Qualifications:**
- Qualified applicants must have a valid nursing license issued by the Ohio Board of Nursing
- BSN preferred
- Prior experience in public health preferred
- Must have a valid driver’s license and have reliable transportation
- Must be able to provide proof of automobile insurance
- CPR certified or may obtained after hire
- Must successfully pass a background check
- Must have ability to use computer applications, electronic medical records, and be proficient in MS Office products
- Must have willingness to learn new skills, be adaptable/flexible
- Must have excellent customer service skills, verbal and written communication skills
- Must have excellent interpersonal relationship skills including cultural sensitivity

The Williams County Health Department is an equal opportunity employer. Only non-tobacco, non-nicotine candidates will be considered.

Send cover letter and resume by mail or email. Please specify your interest in the full-time position.

Williams County Health Department
Rachel Aeschliman, RN, BSN
Director of Nursing
310 Lincoln Ave
Montpelier, OH 43543
Rachel.aeschliman@williamscountyhealth.org

The notice is being posted until the position is filled.